Institute on Disabilities at Temple University

Application for

TakeFIVE

VOLUNTEER RESPITE CARE PROGRAM

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Institute on Disabilities at Temple University

TakeFIVE

VOLUNTEER RESPITE CARE PROGRAM

PROGRAM SUMMARY

The Pennsylvania Department of Health, Bureau of Family Health has contracted with the Institute on Disabilities at Temple University to help increase access to respite services to caregivers of children and youth (age 0 – 21) with special health care needs through faith and community organizations in the Commonwealth of Pennsylvania. Children and youth with special health care needs include all children who have, or are at increased risk for, chronic physical, developmental, behavioral, or emotional conditions and who also require health and related services - beyond that required by children generally. Respite is defined as “temporary relief for family caregivers from ongoing responsibility of caring for an individual of any age with special needs” (Tipler, 2010). The TakeFIVE Volunteer Respite Care Program will enable the caregiver some personal time while their loved ones continue to be cared for at home or in a safe, meaningful, and appropriate community setting.

Respite services will be provided by volunteer individuals, who are recruited, trained, and supervised by the faith and community organizations in the Commonwealth of Pennsylvania. The volunteers must have adequate orientation, supervision and training in the needs and concerns of children and youth with special health care needs.

All programs of the Institute on Disabilities at Temple University strive to be consistent with the Department of Health’s mission “to promote healthy lifestyles, prevent injury and disease, and to assure the safe delivery of quality health care for all Commonwealth citizens”. Therefore, any agency submitting an application must demonstrate the willingness and initiative to partner with the Department toward this goal.

Established in 1974, the Institute on Disabilities at Temple University is Pennsylvania’s University Center for Excellence in Developmental Disabilities Education, Research and Service. The Institute is a vibrant, diverse organization and is considered a national leader in leadership development, assistive technology, Disability Studies, justice for people with disabilities, policy
analysis and inclusive education.

I. Overview of the Respite Program

A. Purpose: The Institute on Disabilities at Temple University through a grant with the Department of Health is seeking applications to increase access to respite care services for caregivers of children and youth with special health care needs through faith and community based organizations. The Institute seeks applications that identify practical and fiscally conservative ways to implement a program that offers respite to families and/or other informal caregivers.

B. Selection: Applications - will be evaluated by a selection committee comprised of representatives of the Institute on Disabilities at Temple University. Based on the evaluation, mini grants of up to $5,000 will be awarded to assist in the implementation and efforts of the TakeFIVE Volunteer Respite Care Program.

C. Program Description and Objectives: The TakeFIVE Volunteer Respite Care Program has the mission of providing temporary, short-term respite services for children and youth with special health care needs through faith and community based organizations. Each funded effort through TakeFIVE will be provided with initial and ongoing training and technical assistance to develop or expand a volunteer respite program to address and meet the needs of families in their community. There will be benchmarks for recruitment, screening, training and service as well as a checklist to support success.

***All trainings will be conducted in your region.***

II. Application Development and Submission Instructions

The written application package must contain the following itemized information, TYPED (printed double-sided and stapled if you are sending by mail):

1. A cover page including organization name, signed and dated by responsible party and stating that this application is for the TakeFIVE Volunteer Respite Care Program.

2. Brief description of your faith or community organization including
statement of the organization’s philosophy.

3. Description of how your organization will implement the *TakeFIVE Volunteer Respite Care Program*, to include identifying who will complete the work.

4. Proposed budget including narrative.

5. Professional references and letters of support are encouraged but not required. If provided, references should include names, addresses, telephone numbers and e-mail addresses. No more than 5 letters should be included.

APPLICATIONS MAY BE MAILED:
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